

Eligibility for the bursaries

The Work Experience bursaries are:

- Open to full time undergraduate students from the University of Birmingham in all years of study (this includes international students)
- Not open to postgraduate students and students from other universities
- Not open to University of Birmingham students studying for one year only as part of an exchange or Erasmus programme
- Not available to assist with the funding of opportunities that form part of your course requirements
- Not available to assist with electives or opportunities that are part of an accredited module

If you have been awarded a bursary previously, you can apply again, however, you must strongly demonstrate how this experience is different, and builds upon the previous opportunity for which you received an award.

Students applying for the Gateway Bursary must meet at least one of the following eligibility categories for the bursary (please see the [webpage](#) for confirmation of the criteria). Applicants for the Gateway Bursary will be required to provide evidence of their eligibility. Details of valid forms of evidence can be found below:

Criteria	Evidence
Registered as a Birmingham Scholar (either via initial student enrolment or personal tutor referral); this criteria also incorporates the immediate below eligibility categories: <ul style="list-style-type: none"> • In receipt of a P2B (Pathways to Birmingham) or A2B (Access to Birmingham) offer • A care leaver or care experienced 	<p>A confirmation letter confirming your registration as a Birmingham Scholar is applicable evidence for the Gateway Bursary.</p> <p>If you are a care leaver or care experienced, a current or previous confirmation document from your care authority (e.g. social services) is applicable evidence for the Gateway Bursary.</p>
Registered as disabled/in receipt of Disability Student Allowance	<p>A confirmation document/letter of Disability Student Allowance (DSA)</p> <p>If you're not receiving DSA then a note from your GP/health specialist or other documentation will suffice</p>
First generation of the family into higher education	A confirmation letter written by a parent/guardian
From a lower income background	A confirmation document/letter highlighting your

	receipt of any grant/scholarship/award you receive for low income financial support
Ethnic Minority	No evidence is required as confirmation of this will be gained from your student records
A lone parent	Child benefit evidence plus proof of your single status, which may be one of the following: council tax discount, tenancy agreement confirming you are the only adult in your household, Universal Credit claimed in your name only, etc. Please get in touch with the Work Experience team if you are unsure about how you can evidence your single parent status.

The Work Experience Bursaries have been set up to assist students in genuine need of financial support; please do not apply to the Work Experience Bursary scheme if you can access assistance from elsewhere. If you will receive a salary and/or other expense allowances from your work experience or internship provider, you will need to demonstrate that the costs of undertaking your work experience or internship will exceed these.

The Work Experience Bursary scheme will not support work experience or internships considered to be in conflict with the principles or policies of the University or the student's charter. More information on these can be found at:

- [Student's charter](#)
- [University charter and statutes](#)
- [Gateway Bursary eligibility criteria](#)

Do I need to secure my work experience opportunity or internship before I apply?

You **do not** need to have your work experience opportunity or internship secured when you apply to the Work Experience Bursary scheme. However, when shortlisting, preference may be given to applicants who have secured or are in the last stages of agreeing their position.

If you do not manage to finalise your work experience opportunity or internship before submitting your application, you will need to tell us about any further progress you have made before the 23 May 2022 by emailing us at internships@contacts.bham.ac.uk