

Global Challenge Internship Programme 2018-19

Internship description

Company name	British Consulate General Melbourne (BGM)
Internship title	Vocational Placement
Internship location	Melbourne, Australia
Company website	www.gov.uk/world/organisations/british-consulate-general-melbourne

About the company

The BGM works to increase opportunities for trade, civil engagement and build effective communication between the UK and Victorian business sectors - with a focus upon increasing Victorian investment into UK from key industries such as superannuation (pension funds), business services, technology, and retail.

The Foreign Commonwealth Office seeks to expand key stakeholder engagement to further the UK industrial strategy, to maintain and grow political and civic ties between the UK and Victoria.

The Consular Team also work towards crisis preparedness and security co-operation, while supporting UK citizens in need of consular assistance.

About the internship

This internship will expose the student to the daily life in a busy and engaged consulate. Through shadowing the roles of the Consul-General, Vice Consul and trade officers, they will gain a perspective on the workings of the Department for International Trade, the Consular services offered by the BGM, and the priorities of the Foreign and Commonwealth Office operating in Australia. They will gain a broad understanding of the various work streams, the drivers of international relationships, and the UK government's support for business at an international level.

Interns will be offered the opportunity to plan and deliver activity in a wide variety of sectors, likely to include commercial, political and media/social media, working alongside and mentored by the Consul-General and members of his team. There will be interesting, practical and substantial work on offer, including planning and analysis, developing and managing specific engagement projects, briefing the Consul-General and staff on specific areas of interest, as well as attending outside meetings and events together with members of the Consulate team. The student will contribute to delivery of commercial research and help to expand the pipeline of potential clients in our trade and investment teams, as well as assist on the planning and delivery of stakeholder engagement programmes.

Person specification

Essential knowledge and skills

- Must be a current University of Birmingham undergraduate student
- Open to students from any degree background
- Excellent and clear communication skills, both written and verbal
- Ability to work independently and as part of a team
- Ability to write and communicate ideas with concision and accuracy

Desirable knowledge and skills

- Background knowledge of political, diplomatic, economic, or business sectors would be useful.

Dates

- Start date: TBC (flexible in between July 2019 and September 2019)
- End date: TBC (flexible in between July 2019 and September 2019)
- Internship duration: 6 weeks
- Working hours: 35 hours per week, Monday to Friday

Application deadline

Sunday 17th February 2019

How to apply

Apply online via the [Global Challenge application form](#)