

WEB PAGES
Web page with an author

WEB PAGES
Web page—author as an organisation

WEB PAGES
Web page—No dates

Quick Guide to Harvard (Author-Date)

This is an introductory guide to citing and referencing using the Harvard (author-date) system of referencing. For more detailed examples go to the i-cite guide—intranet.birmingham.ac.uk/icite or Cite Them Right Online.

CITING IN TEXT
A citation is an abbreviated indication of the source(s) you have used in text, use the author(s) or editor(s) family name and date of publication. Example, (Smith, 2010).

Examples of citing in text
One Author/Editor: (Stevens, 2013)
Two Authors/Editors: (Banerjee and Watson, 2011)
Three Authors/Editors: (Smith, Jones and Thomas, 2015)
Four or more Authors/Editors: Cite the first name listed in the source followed by et al. For example, This was proved by Dym et al. (2009)...
No Author/Editor: Use the title in italics; do NOT use ‘anonymous’ or anything similar, for example, It is maintained that medicine has greatly improved (Medicine in old age, 1985, p. 74)...
No Author and No Date: Use the title and ‘no date’. For example, Thunderstorms have become increasingly common (Trends in atmospheric pressure, no date)...
Citing multiple sources

If you want to refer to two or more sources at the same time separate them with semi-colons and order them chronologically. If more than one work is published in the same year, then they should be listed alphabetically by author/editor.

A number of different studies (Jamieson, 2011; Hollingworth, 2012; Hatfield, 2013; Rogers, 2015) suggested that ...

Citing sources published in the same year by the same author

If you wish to cite an author who has published more than one item in the same year, use a lower case letter to distinguish between them. The letters should also be included in the reference list. For Example,

Peate (2014a) discusses changes to the Nursing and Midwifery Council's (NMC) Code of Conduct and the implications this has for nurses and midwives. In a later article Peate (2014b) criticises the NMC's decision to increase the registration fee for nurses ...

REFERENCES

A reference gives the full details of the brief citation you have referred to in text and is shown at the end of your essay. A reference will include authors, titles, editions, publisher details or journal details.

Examples of References

Authors/Editors: All authors'/editors’ names should be listed in your reference list (no matter how many there are).

BOOKS

Author/Editor, initial(s). Year of publication (in round brackets) Title in italics. Edition (if not the first edition). Place of publication: Publisher. Series and volume number (where relevant).

One Author


Two Authors


Three or More Authors

List all the authors (no matter how many there are) and always separate the final two authors with and as shown below.


Edited Book


Chapter in a Book


E-Book

Author/Editor, initial(s) Year of publication (in brackets) Title of book (in italics) Available at: URL (Downloaded: date)


JOURNALS

Journal (Print)

Author, Initial(s). (Year) Title of article (in single quotation marks), Title of Journal (in italics), Volume (unbracketed) and, where applicable, Number Issue/part number (in brackets), page numbers

See Over for examples,