

**UNIVERSITY OF BIRMINGHAM**

**VISITOR POLICY**

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## University of Birmingham Visitor Policy

### 1. Introduction

1.1 The University of Birmingham is committed to maintaining a safe and welcoming community for its students, staff, and visitors to its premises.

### 2. Definition of a Visitor

2.1 A visitor is defined as a person who is visiting University of Birmingham premises (including Guild of Students premises) for any reason and is not a member of staff, a student, or a University of Birmingham Guild Sabbatical Officer.

2.2 Visitors can include:

- members of the public;
- applicants for study;
- job candidates;
- Open Day visitors;
- family members or friends;
- conference attendees (including users of University accommodation);
- event attendees (including graduation ceremonies or concerts);
- users of the University's sports facilities;
- attendees of University meetings;
- external speakers.

### 3. Expectations of a Visitor

3.1 All visitors to the University of Birmingham are expected to behave appropriately and to treat all members of the University community and each other with dignity and respect.

3.2 We expect visitors to behave:

- safely, and with regard to the safety of others;
- with civility, consideration and respect for others;
- in accordance with University policies, rules and regulations and all applicable laws.

3.3 Examples of appropriate behaviour include:

- recognising the diversity of the University community and not discriminating against others;
- being honest, considerate, and courteous towards others;
- behaving in a respectful manner towards others so that they do not feel that they are being harassed, bullied, or coerced;
- acting responsibly and showing respect for University property;
- acting within the law.

3.4 Examples of unacceptable behaviour include:

- violence against another person (including threats to hurt);

- indecent, threatening, intimidating or offensive behaviour or language (including that of a sexualised nature);
- bullying and harassment;
- abusive comments (including those that relate to gender, sex, religion, sexuality, and race), whether in person or online;
- possessing, supplying or selling any controlled drug or psychoactive substance (such as cannabis, LSD, cocaine, MDMA) on University property;
- damage to University property or property of students, staff or other visitors to the University
- unauthorised use of University property;
- disruption of University activities (including lectures, meetings, sporting and social activities);
- misuse of IT facilities.

3.5 The University reserves the right to refuse access to its property and/or the right to withdraw access.

3.6 Where a criminal offence may have occurred, the University reserves the right to refer the matter to the police.

#### **4. Specific University Visitor Guidance**

- [University's Traffic Regulations](#)
- [Hotel, Conference Centre venues and facilities](#)
- [Library Regulations](#)
- [University of Birmingham Sport and Fitness and Tiverton Gym](#)
- [Community Safety and Security](#)
- [University Harassment and Bullying Policy](#)
- [Code of Practice on Freedom of Speech](#)
- [University Equality, Diversity & Inclusion Strategy 2021-2024](#)
- [Event attendee privacy notice - University of Birmingham](#)
- [Job candidate privacy notice - University of Birmingham](#)