**Industrial Action - Informal Concerns Information Sheet – to be completed by the student**

|  |  |
| --- | --- |
| Full name: |  |
| Student ID number: |  |
| Programme of Study: |  |
| School or Department: |  |
| Email address:  |  |
| Please provide details, including details of all relevant dates, as to how you were affected by industrial action e.g.:* cancelled lectures – in which case please confirm which specific lecture(s) were cancelled.
* cancelled supervision sessions – in which case please confirm which specific supervision session(s) were cancelled.
* other planned contact with academic staff which did not take place, or learning opportunities which were not available, due to industrial action – in which case please provide further details as appropriate.
* cancelled assessments (whether formative or summative) – in which case please confirm which specific assessment(s) were cancelled.
* forthcoming assessments (whether formative or summative) impacted on by industrial action e.g. because of impending deadlines for submission of written work – in which case please confirm which specific assessment(s) were affected and how.
* restricted access to library, research, laboratory and other facilities and services provided by the University – in which case please provide further details as appropriate.
* other ways in which you were affected by industrial action – in which case please provide further details as appropriate.
 |  |
| Please enclose any relevant documentation with this form, (eg emails for tutor/lecturer, etc) : |  |
| Have you sought advice from Guild Advice when completing this form? | [Yes/No/Prefer not to say] |
| Do you feel you require specific assistance or support with this process, perhaps because you have a disability? If so, please give details: | [Yes/No] |
| If yes to the above, are you happy for this information to be shared with your School/College Wellbeing Team? | [Yes/No] |
| Signed: | Date: |