******

**ESRC DTC Funding Application Form for**

**Events and Conference Fund**

**Contact Details**

|  |  |
| --- | --- |
| Student surname: |  |
| Student forename(s): |  |
| Student ID number: |  |
| Supervisor: |  |
| Year studentship started: |  |
| Academic department: |  |
| Email address: |  |
| Details of collaborative applicants (names and institutions): |  |

**Event details**

Please outline the proposed event, and indicate the target audience, any aims and objectives, and outcomes. Explain how the activities will contribute to the development of skills and knowledge for the enhancement of interdisciplinary collaboration. (Max. 300 words)

|  |
| --- |
|  |

**Breakdown of actions**

Please provide a detailed timeline of your activities to deliver the proposed event. Include any lead-in time and actions. Add brief narrative in the box below as necessary (Max. 150 words)

|  |
| --- |
|  |

**Costs**

Please provide a detailed budget breakdown and justification of your costings. Please include either brief evidence of quotes, or details of how you came to each particular figure (e.g. provide a link to relevant web address where the cost is listed).

|  |  |
| --- | --- |
| **Cost** | **Description and justification** |
|  |  |
| **Total cost** |  |
| **Amount of funding applied for (max. £1,500)** |  |

**Supervisor Endorsement**

For all applications a supervisor’s signature is required along with a statement of support. They should comment upon the qualities of the applicant(s) and the perceived benefits to the applicant(s) and stakeholders.

Supervisor signature: ………………………………………………………………

*An electronic signature will be accepted.*

Statement of support (Max. 300 words)

|  |
| --- |
|  |

**Confirmation**

I confirm that I have completed this form fully, attached all required documentation, and sought the endorsement of my supervisor.

Student signature: ………………………………………………………………………………………

*An electronic signature will be accepted.*

Please submit your completed application form electronically to: studentships@contacts.bham.ac.uk