



Degree Congregation Choice Form Postgraduate Researchers

Degree Congregations are held at the University over two rounds each academic year – one in the summer (July) and one in the winter (late November/early December). For further information about Degree Congregations please visit: www.birmingham.ac.uk/graduation

As part of the thesis submission process we ask you to confirm how you wish to have your degree conferred. Please complete the following form to confirm your choices.

FULL NAME

UNIVERSITY ID NUMBER

QUALIFICATION and SCHOOL

PLEASE NOTE THE FOLLOWING REGARDING THE DEGREE CEREMONY YOU WILL BE ELIGIBLE TO ATTEND:

SUMMER DEGREE CONGREGATIONS: Your choice form must be submitted by **1 March**. All the requirements for the award of your degree (including submission of your hardbound and e-thesis) must be completed by **mid June**.

WINTER DEGREE CONGREGATIONS: Your choice form must be submitted by **15 October**. All the requirements for the award of your degree (including submission of your hardbound and e-thesis) must be completed by **mid November**.

Please tick **one** of the following options:

(P) I wish to have my degree conferred in person at a Degree Congregation.

(A) I do not wish to attend a Degree Congregation and I wish to have my degree conferred in my absence. Your degree certificate will be posted to you after the degree ceremonies are held.

PLEASE NOTE: You will not receive your certificate until your degree has been conferred at a Degree Congregation.

It is your responsibility to update your contact details via the online registration facility at www.my.bham.ac.uk (Please check to ensure that you have recorded a non-University email address).

By signing this form you confirm that you have read and understood the terms and conditions for confirming your graduation preference: <https://intranet.birmingham.ac.uk/as/student services/graduation/confirming/terms.aspx>

Signed:

Date: