****

**Car Parking Application Form
 Fixed Monthly Fee**

**Personal Details**

# Mr/Mrs/Ms/ Initials Surname

**Dr/Prof/Other**

**Staff ID Card Number**

 **UoB Email address: ……………………………………@bham.ac.uk**

**Department:**

**Collect Post to department Post to home address (please advise below)**

*Address:*

# Vehicle Details - PLEASE PRINT CLEARLY

**Registration 1** **Registration 2**

**Working Pattern (*Charges are calculated on your contracted number of working days and not the number of days you may actually be parked on campus)***

| Number of Days Worked | **Monthly Fee** | **Please tick √ one option** |
| --- | --- | --- |
| 5 Day Week | **£18.33** |  |
| 4 Day Week | **£14.66** |  |
| 3 Day Week | **£11.00** |  |
| 2 Day Week | **£7.33** |  |
| 1 Day Week | **£3.66** |  |
| Term time only Staff | **Please contact** **carparking@bham.ac.uk** **for a revised amount** |  |

By completing and returning this form you authorise car parking charges as indicated above to be deducted from your salary on a monthly basis.

Disabled Blue Badge Holders will be given free access to campus but should submit a copy of their Blue Badge with the application.

The applicant should be aware that bringing a vehicle onto University property is subject to [University Traffic Regulations](https://intranet.birmingham.ac.uk/collaboration/environment/travel/sustainable-travel/car-parking.aspx)
this includes the issue of financial parking charges for unauthorised parking.

Changes to personal and vehicle details should be notified immediately to Car Parking Records at the address below,

The University will hold this data in a secure database accessible only by authorised members of staff. It will be retained whilst the applicant holds a valid parking barrier permit and will then be removed from the database. The data will be used for effective control, crime prevention, management and monitoring of parking and payments.

**Please return your completed form via e-mail to** **carparking@bham.ac.uk**