

Assessment Number

Hazard and Risk Assessment Summary

School/Dept

Location of Activity

Date of Assessment

Assessor

Activity Assessed
(Attach protocols)

Assessment of Hazard and Risk								Control Measures Required	
Hazard <small>(List only hazards from which there is a significant risk of serious harm under foreseeable conditions)</small>	Person at Risk <small>(See key, indicate number)</small>	Personal Harm			Likelihood of Harm				
		F	Mj	Mn	Y	Pr	Po	R	
Faulty, damaged or poorly maintained equipment	S V Pu Yp								<ul style="list-style-type: none"> The inflatable equipment is thoroughly examined by a competent person, such a member of the Amusement Device Inspection Procedures Scheme (ADIPS) or the Inflatable Play Inspector Scheme (PIPA), at suitable intervals (usually annually). All electrical equipment is examined in accordance with the manufacturer's instructions and applicable regulations. The inflatable play equipment and its use is compliant with BS EN 14960:2013 and HSG175. The device is inspected prior to the first use on any day following supplier/ manufacturer's instructions. Checks include: anchor points, anchor ropes, anchor stakes, moorings, wall to tower fixings, inflation tube, surfaces and seams of bed, pressure should be sufficient to give reliable firm footing, blower and a complete visual electrical check. If any defects are noted, the device will not be used until necessary repairs are completed. The owner/operator of the bouncy castle must provide written evidence that they have appropriate public liability insurance in place.
Lack of Fire and First Aid equipment	S V Pu Yp								<ul style="list-style-type: none"> Extinguishers are positioned in close proximity to the device. A suitably trained first aider and first aid equipment are in close proximity to the bouncy castle.
Toppling/Overturn	S V Pu Yp								<ul style="list-style-type: none"> All anchorage points, ropes and moorings are used at all times in accordance with the manufactures instructions. Inflatable equipment is not used in high winds. The inflatable equipment is sited on flat level ground.

Unsafe use	S V Pu Yp							<ul style="list-style-type: none"> The operator ensures that users are admitted in a controlled and safe manner. All hard/sharp/dangerous objects are removed. No bouncing is permitted on the front apron of the castle or climbing/hanging on the walls. Only children of a similar size/age are permitted on the apparatus at any one time. No users are allowed to consume food or drink or chewing gum on the device. Users are not permitted on the device when it is being inflated/deflated. The device is deflated when not in use. A barrier is erected at a suitable distance to prevent unauthorised access to the device. The device will not be overloaded. The maximum number of users that the structure can safely contain at any one time are specified. Inflatable equipment is not used in wet weather. Impact absorbing mats are positioned at the open side of the bouncy castle, extending a sufficient distance forward to ensure sufficient protection.
Inadequate supervision	S V Pu Yp							<ul style="list-style-type: none"> A suitable number of trained/qualified attendants are present at all times. Attendant(s) are always in control of the users. Unsafe horseplay will not be allowed. The front area is kept clear of onlookers so that the attendant(s) always have clear visibility.
Poor Hygiene	S V Pu Yp							<ul style="list-style-type: none"> Arrangements are in place for the cleaning and sterilisation of the bouncing surface. The material should be thoroughly dry before activity recommences.

Key

PERSONS AT RISK	
Ug	Undergraduate
Pg	Postgraduate
S	Staff
C	Contractor
V	Visitor
Pa	Patient
Pu	General Public
Yp	Young Person
Nm	New/Expectant Mother

PERSONAL HARM?	
F	Fatality
Mj	Major Injury
Mn	Minor Injury

LIKELIHOOD	
Y	Yes/ Very High
Pr	Probable
Po	Possible
R	Remote

Risk Significance					
	Y	Pr	Po	R	
F	✓	✓	✓	✓	✓ = Significant risk X = Insignificant risk
Mj	✓	✓	✓	✓	
Mn	✓	✓	X	X	

Date for Review

Major Injury: Loss of or broken limb
 Loss of or damaged eye
 Loss of consciousness
 Acute illness needing medical treatment

