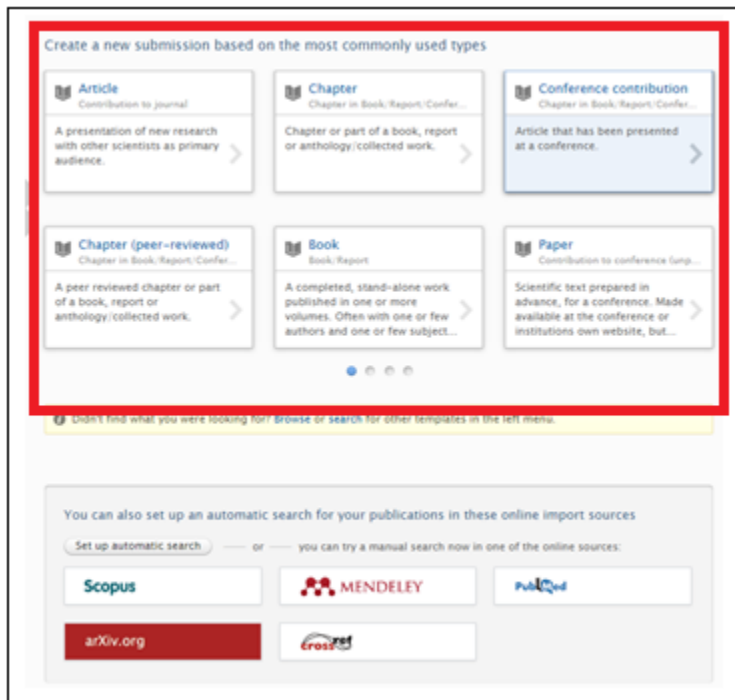


Pure Outputs: Manually Creating Outputs

Step 1: Click

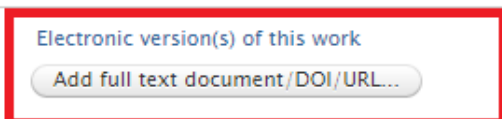


Step 2: Select the most appropriate template. Remember, you can also setup an automatic scan from online sources (see <insert link>).

Step 3: Enter as much information as possible, anything marked in with a red* is mandatory. Ensure all other internal authors to the record. This will link to their profile automatically ensuring they don't need to add the output again themselves.

Step 4: Add any web links or documents to the record by scrolling down the page and clicking 'Add full text document/DOI/URL...'

Access to full text version of this research output ?



Other links

Add other link...

Other files

Add other file...

Step 5: Ensure you press Save!



All outputs will now be checked by the library and they will contact you if there are any problems with the record.

If the publication is already in Pure, you don't need to create a new one, just add yourself to the existing record (see <https://intranet.birmingham.ac.uk/collaboration/pure/documents/public/Quick-tips-for-editing-outputs-data.pdf>)