

# Disclosure to Third Party

## Section A – Students details

Title \_\_\_\_\_ First names \_\_\_\_\_

Family name \_\_\_\_\_

ID number \_\_\_\_\_

Term-time address (for correspondence) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

Email \_\_\_\_\_

Daytime phone number \_\_\_\_\_

Mobile phone number \_\_\_\_\_

## Section B – Authorisation to disclose personal information

I, the above named student, authorise the relevant officers of the University of Birmingham to provide full details of my tuition and / or accommodation account, which may contain personal data regarding myself to the following nominated person:

Title \_\_\_\_\_ First names \_\_\_\_\_

Family name \_\_\_\_\_

Relationship \_\_\_\_\_

Address (for correspondence) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

Email address \_\_\_\_\_

Daytime phone number \_\_\_\_\_

Signature of student \_\_\_\_\_ Date \_\_\_\_\_

Please complete and return to the accounts receivable team via Service Now:  
<https://universityofbirmingham.service-now.com/finance>