MRC Confidence in Concept Application Form

Applications must be made using this form and submitted to the Translational Research Team ([TranslationalResearch@contacts.bham.ac.uk](mailto:TranslationalResearch@contacts.bham.ac.uk)) by the submission deadline:

|  |
| --- |
| 12 noon, Wednesday 22nd June 2022 |

# Submission Checklist

Please complete the checklist below before final submission.

|  |  |
| --- | --- |
| Item | Initials |
| Please confirm you have read and understood the provided **Guidance** for this call before submission. |  |
| Append **preliminary data** (max 2 pages). |  |
| Append a **Gantt chart** using the provided template**.** |  |
| Where projects include costs for new equipment or external organisations **recent quotes** must be appended and must include VAT. | (Initials or ‘n/a’) |

# Applicant and Project Details

## Project ID and Title

|  |  |
| --- | --- |
| Worktribe Project ID |  |
| Project Title |  |

## Principal Investigator and Co-investigator Details

Add or remove columns as necessary.

|  |  |  |  |
| --- | --- | --- | --- |
|  | Principal Investigator | Co-investigator (1) | Co-investigator (2) |
| Name |  |  |  |
| Email |  |  |  |
| Telephone |  |  |  |
| Job Title |  |  |  |
| Institute / School |  |  |  |
| College |  |  |  |

## Project Dates

|  |  |
| --- | --- |
| Planned Start Date |  |
| End Date (no later than 31st March 2023) |  |
| Duration (no longer than 6 months) |  |

# Project Cost Breakdown

The CiC fund will provide **up to £60,000 at 100% fEC (Cost to Funder) for projects no longer than 6 months**. Projects must be costed using [Worktribe](https://birmingham-research.worktribe.com/) and all costs given below as ‘Cost to Funder’. Project cost queries should be directed to your [College Research Development and Support Team](https://intranet.birmingham.ac.uk/finance/rss/research-development/index.aspx).

Costs should be broken down per milestone for Directly Incurred Costs only. Where projects include costs for **new equipment** or **external organisations** (e.g. contract research organisation work) recent quotes must be appended and must include VAT.

Add or remove further rows and columns to the table below as necessary. A full copy of your Worktribe record will also be made available to the Panel.

|  |  |  |  |
| --- | --- | --- | --- |
| Item | Cost to Funder (100% fEC ) | | |
| **Directly Incurred Costs (broken down per milestone)** | | | |
|  | Milestone 1 | Milestone 2 | Milestone 3 |
| Directly Incurred - staff | £ | £ | £ |
| Travel and Subsistence | £ | £ | £ |
| Consumables | £ | £ | £ |
| Equipment, up to £10,000 (must append quotes including VAT) | £ | £ | £ |
| Other Directly Incurred | £ | £ | £ |
| Outsourcing costs to external organisations (must append quotes including VAT) | £ | £ | £ |
| **Directly Allocated Costs (given for full duration of project)** | | | |
| Directly Allocated Staff (PI time) | £ | | |
| Estate costs | £ | | |
| Other Directly Allocated costs (e.g. shared staff, fEC research facilities etc.) | £ | | |
| Indirect costs | £ | | |
| Total Requested Award Value (100% fEC, Cost to Funder, max £60,000) | £ | | |

# Ethics and Approval

|  |  |
| --- | --- |
| If applicable, please provide confirmation that the proposal has been developed in accordance with [MRC Guidance](https://www.ukri.org/publications/mrc-guidance-for-applicants/) for the use of animals in research: responsibility in the use of animals in bioscience research and NC3Rs guidelines: primate accommodation, care and use. | Yes / No (delete as appropriate)  Please give detail: |
| Does the proposal involve people, human samples or personal data?  If **yes**, please describe the ethical review and research governance arrangements that would apply to the work done including details of any existing approvals. | Yes / No (delete as appropriate)  Please give detail: |

# Authorisation

Prior to submission, all projects must have been discussed with a member of the Translational Research Team and all project costings must be approved by your College Research Development and Support Team.

|  |  |
| --- | --- |
| Translational Research Team named contact |  |
| Research Development and Support Team named contact |  |

# Application Questions

Please ensure you remain within the given word limit, noting your word count for each section on completion (excludes captions, text in figures and references). Words exceeding the limit will be redacted before sending to the Panel for review.

## Challenge to Overcome and Solution (400 words)

The CiC scheme is intended to provide funds to overcome key barriers to translation and enable progress further along the translational development pathway. Please describe the key challenge and the proposed solution; the risks involved and how they can be mitigated; and other existing solutions including competing approaches.

|  |  |  |
| --- | --- | --- |
|  | | |
|  | Word count (max 400) |  |

## Project Background and Development Team (400 words)

Please outline the background to this project and provide a summary of the research environment and development team, including relevant discussions with UoB Enterprise, the Translational Research Team, any Experts in Residence and clinical input.

|  |  |  |
| --- | --- | --- |
|  | | |
|  | Word count (max 400) |  |

## Project Plan and Milestones (1000 words)

Please detail the project plan including details of how key scientific questions will be answered. Include defined **SMART milestones** and where relevant, **go / no-go decision points** should be included.

**Preliminary data must be appended** and should not exceed 2 pages. Text provided with preliminary data should only address the interpretation of the figures.

Please also complete the **Gantt chart** template provided and append this to your submission.

|  |  |  |
| --- | --- | --- |
|  | | |
|  | Word count (max 1000) |  |

## Translational Development Plan (300 words)

Please outline relevant plans for the long-term goal of the project. Please address the need for projects to take the innovation to a stage at which it is sufficiently developed to be attractive to another party including detailing future funding opportunities, e.g. MRC DPFS.

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| --- | --- | --- |
|  | | |
|  | Word count (max 300) |  |

## Partner Interactions (250 words)

The Panel welcome end-user interactions, external or industry engagement to encourage downstream uptake of projects where appropriate. Please outline any relevant plans, including if the partner is providing a tangible input that is not just contracted research. Outline any major collaborations important for the research.

|  |  |  |
| --- | --- | --- |
|  | | |
|  | Word count (max 250) |  |

## Intellectual Property (250 words)

Do you have freedom to operate or do you require access to background, enabling intellectual property (IP)? If access is required, has this been agreed? What IP is the project anticipated to generate (is it novel and inventive)? If you are unsure, please consult the Translational Research Team.

|  |  |  |
| --- | --- | --- |
|  | | |
|  | Word count (max 250) |  |