

Student Refund Request

Please return this form:

By email refundrequest@contacts.bham.ac.uk
In person Student Fees Enquiry and Income Counter, Room G8, B Block, Aston Webb Building
By post Student Fees, Finance Office, Edgbaston, Birmingham. B15 2TT.

Student Details

Student ID Number:
Student Name:
Contact Email:

Payment Details

Payment Category: Accommodation / Tuition / American Loan – go to 'Refund Details' * * Circle as appropriate
Payment Method(s): Card (Web or Other*) / Direct Debit / Cheque or Draft / Bank Transfer
Other
Date of Payment:
Amount Paid: £
Refund Requested: £
Refund Reason:
.....

Refund Details

Please be aware that:

- If your payment was made by card, the refund will be made back to the original card used. If your card has expired we will contact you; **do not enter credit/debit card details on this form.**
- All other refunds will be paid directly into the **original payer's** bank account; enter below.
- If you paid via Draft, you will be required to submit a copy of the remittance advice to show the original payer.

Account Holder(s):
Address:
Sort Code:
Account Number:
Bank Name:
Bank Address:

FOR INTERNATIONAL PAYMENTS:

BIC (SWIFT): **(required)**
IBAN:

If an intermediary bank is required, please supply their details; Bank name, BIC / SWIFT and Account Number / IBAN.