PGR submits interim progression report/final thesis to Turnitin.

NB: interim report does not go into Turnitin repository. Final thesis does go into Turnitin repository

Hold plagiarism meeting

Plagiarism suspected

No plagiarism identified

Supervisor views resulting originality report and advises School PGR plagiarism officer/PGR administrator of outcome

**PGR interim report/final thesis check process flowchart 2013-14**

**Final thesis: PGR to submit 1 copy of declaration form to School PGR** administrator

Final thesis: notify RSA\* Team asap so thesis can be sent to examiners

Interim report: notify School PGR administrator and note placed on file.

Outcome of meeting: No plagiarism

Final thesis: RSA informed to put stop on process. Thesis not sent to examiners until outcome of meeting is known

Outcome of meeting: Serious plagiarism identified

Outcome of meeting: Poor academic practice confirmed

Outcome of meeting: Moderate plagiarism confirmed

PGR asked to remove offending sections/data from report or thesis.

Follow disciplinary procedure   
as per CoP Misconduct and Fitness to Practise

PGR may be asked to remove offending sections/data from report or thesis.

For interim reports: resubmission asap (date will be given on notification letter)

For final thesis: Resubmit within 1 month of plagiarism meeting

Inform RSA of decision

Inform RSA of decision

Note: To avoid delays to the thesis examination, the TURNITIN check should be completed and the outcome notified to the postgraduate researcher **within 2 weeks** of the submission of the thesis. The School Plagiarism Officer is responsible for signing off that a thesis has gone through TURNITIN, as well as ensuring that a record of this check is kept by the School and the \*Research Student Administration (RSA) team is informed of the outcome as soon as possible.