L5 Certificate in Effective Coaching and Mentoring – Cohort 4

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| Date | 5th October 2020 | 26th – 28th October 2020 | 23rd and 24th November 2020 | 20th and 21st January 2021 | 22nd February 2021 | 7th May 2021 |
| Time | 10:00am – 12:00pm | 1 hour to be arranged | 9:30am – 4:30pm | 9:30am – 4:30pm | 9.30am – 4:30pm | 9:30am – 4:30pm |
| Activity | **Induction** | **Tutorial** | **Unit 1** | **Unit 2** | **Guided learning 1** | **Guided learning 2** |
| Subject | Programme induction | Focused tutorial on development planning | Understanding the  Skills, principles and practice of effective coaching within an organisational context | Undertaking effective coaching within an organisational context | Guided learning and coaching buddy session | Guided learning and coaching buddy session |
| Actions required | Following induction confirm continuation of programme to [pod@contacts.bham.ac.uk](mailto:pod@contacts.bham.ac.uk).  Complete development plan | Bring draft development plan to tutorial |  | Submit assignment **from Unit 1** **–** via Canvas.  Identify coachees and begin coaching practice | Arrange convenient time to meet with coach buddy on this session | Arrange convenient time to meet with coach buddy on this session |

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| Date | 18th and 19th May 2021 | 7th, 8th and 9th July 2021 | 13th August 2021 | 12th November 2021 |
| Time | 9.30am – 4:30pm | 2 hours to be arranged | By close of business | 10:00am – 12:00pm |
| Activity | **Unit 3** | **Tutorial** | **Assignment submission** | **Action learning session** |
| Subject | Reviewing own ability as a coach within an organisational context | Final tutorial and coaching supervision session |  | Action learning session with lunch provided |
| Actions required | Submit assignment **from unit 2** **–** via Canvas | Bring initial development plan | Submit assignment **from unit 3** **–** via Canvas |  |